

# GRAND LODGE KNIGHTS OF PYTHIAS, DOMAIN OF OHIO SUBORDINATE LODGE ANNUAL REPORT

FOR THE YEAR BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2016

**[THIS REPORT IS TO BE MAILED ON OR BEFORE JANUARY 31 (Grand Statutes Sec 368)]**

Report of \_\_\_\_\_ Lodge No. \_\_\_\_\_

Meeting Location Address: \_\_\_\_\_  
\_\_\_\_\_

Lodge Meeting Night: \_\_\_\_\_ Time: \_\_\_\_\_

**Officers for the Ensuing Year:**

Chancellor Commander: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Lodge Secretary: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Vice Chancellor: \_\_\_\_\_

Fin. Sec'y: \_\_\_\_\_

Prelate: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Master of Work: \_\_\_\_\_

Trustee: \_\_\_\_\_

Master at Arms: \_\_\_\_\_

Trustee: \_\_\_\_\_

Inner Guard: \_\_\_\_\_

Trustee: \_\_\_\_\_

Outer Guard: \_\_\_\_\_

Trustee: \_\_\_\_\_

Trustee: \_\_\_\_\_

### **LODGE ROSTER**

Along with the notice to complete the Annual Report, the Grand Secretary has provided each Lodge a copy of their membership roster to update. Indicate all membership information changes on this roster, so that the roster reflects accurate information as of the December 31<sup>st</sup>. You must make pen and ink updates directly on the roster provided by the Grand Secretary. Simply providing a copy of your Lodge's current membership listing is NOT ACCEPTABLE. Returning the Grand Secretary's roster with pen & ink updates is required and the Annual Report will not be considered complete without it. Be sure that the updated roster reflects the same number of members shown in the Annual Return as of December 31<sup>st</sup>.

**DATE THIS ANNUAL REPORT WAS RECEIVED BY GRAND SECRETARY:** \_\_\_\_\_







## FINANCIAL STATEMENT

OPERATING ACCOUNT (Lodge Checkbook)		
Beginning Balance 1/1/16		\$
<b>RECEIPTS (Received Jan 1 – Dec 31, 2016)</b>		
1. Dues	\$	
2. Rank Fees	\$	
3. Reinstatement/Admission Fees	\$	
4. Membership Assessments	\$	
5. Transfers <u>FROM</u> Investments	\$	
6. All Other Receipts	\$	
<b>7. TOTAL RECEIVED (sum of lines 1 thru 6)</b>		<b>\$</b>
<b>DISBURSEMENTS (Paid Out Jan 1 – Dec 31, 2016)</b>		
8. Per Capita Tax	\$	
9. Rent of Lodge Room	\$	
10. Compensation to Officers	\$	
11. Sick Benefits for members	\$	
12. Funeral Benefits for members	\$	
13. Charity Donations	\$	
14. Transfers TO Investments	\$	
15. All Other Disbursements	\$	
<b>16. TOTAL DISBURSED (sum of lines 8 thru 15)</b>		<b>\$</b>
<b>17. OPERATING ACCOUNT (Lodge Checkbook) Ending Balance 12/31/16</b> <b>(Beginning Balance + Line 7 - Line 16 = Ending Balance)</b>		<b>\$</b>
<b>LODGE INVESTMENTS (Savings Accounts, Stocks, Bonds, CDs, Mutual Funds, etc.)</b> <b>AND OTHER LODGE or CASTLE HALL ACCOUNTS (Including Trustee Accounts)</b>		
Income (Dividends & Interest) earned during the year		\$
<b>18. Total Value of Investments and Other Lodge Accounts</b>		<b>\$</b>
<b>OTHER LODGE ASSETS</b>		
19. Value of Real Estate	\$	
20. Value of Lodge Paraphernalia, Jewels, Regalia, etc.	\$	
21. Value of Lodge Hall Furniture and Fixtures	\$	
<b>22. Total Other Assets (sum of lines 19-21)</b>		<b>\$</b>
<b>LODGE LIABILITIES</b>		
23. Balance Due on Mortgage	\$	
24. Balance Due on Grand Lodge Improvement Loan	\$	
25. Balance Due on Any Other Loans	\$	
<b>26. Total Lodge Liabilities (sum of lines 23-25)</b>		<b>\$</b>
<b>GRAND TOTAL ASSETS (Line 17 + Line 18 + Line 22 – Line 26)</b>		<b>\$</b>

## MEMBERSHIP STATEMENT

Number of Members December 31, 2015	_____
Members Added in 2016 (Total additions from Page 2) +	_____
Members Lost in 2016 (Total losses from Page 3) -	_____
Number of Members December 31, 2016	_____
Members Exempt from Per Capita Tax (From Page 4) -	_____
Members Subject to Per Capita Tax	=====
Per Capita Tax Owed (_____ members @ \$13.50 per member)	\$ _____
Annual Lodge Officer Bond Assessment	\$ <u>30.00</u>
Total Per Capita and Bond Owed to Grand Lodge	\$ =====

[Bond assessment and half of per capita total payable on or before January 31<sup>st</sup>. Balance payable on or before July 31<sup>st</sup>.]

Number of Past Chancellors \_\_\_\_\_ [Count only those who served as Chancellor Commander of your Lodge AND any Past Chancellors who have been admitted to your Lodge, but no longer belong to the Lodge in which they served as Chancellor Commander.]

## CERTIFICATION

We the undersigned officers of the Lodge certify that this Annual Report is, to the best of our knowledge, complete and accurate. In witness thereto, we have hereunto set our signatures and affixed the seal of the Lodge, this \_\_\_\_\_ day of \_\_\_\_\_, 2017

	_____ Chancellor Commander
Impress	_____ Secretary
Lodge	_____ Financial Secretary
Seal	_____ Treasurer
Here	_____